

Date <sup>81</sup> 07/6/2024Department of Commerce

Staff members of Dept of Commerce met in staff room on 02/6/2024. It was discussed about the following Agenda.

Agenda :

- TO Discuss the workload and any allocated the workload for staff members
- TO Discuss about the intake of Students i.e. Admissions. Divided incharge of Commerce for following the Admissions
- TO Discuss about NAAC preparation of Records. and requirements
- TO discuss Internship viva voce for maintaining the official Records, if any
- TO discuss schedules for C.S.P viva

Resolutions : The following Resolutions were made basing on the above agenda

1. Mr. KVVR and Mr. KNR will deal by two months Internship viva postings
2. Mr. KVVR and Mr. JVP will deal CSP viva voce and check the Records.
3. TO conduct Clean and Green Program by Student

1 K. Neelakanteswara Rao

2 Ch. Kusuma Gandhi

3 J.V. Prakash

4 J.A. Padmaja

5 M-Siva Prasad

Incharge

K. S. J. (K. S. J.)

Department of Commerce and Management<sup>8/3</sup> studies

Date 03/07/2024

Staff Members of Commerce Department gathered in Staff Room to discuss about the following Agenda.

Agenda:

- To discuss about NAAC preparation of necessary Records
- To discuss about facilities for students. Like water and others.
- To discuss about proper Uniform wearing of students.
- To clean and Green of college premises and electrical wastes.
- To posting of Internal Notices in Sessionals. Both III & IV sem. Marks
- To discuss about cultural activities on behalf of Commerce Dept. In form of peer team.

IN-CHARGE - DEPT. OF Commerce

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## Members

1. ~~K. N. Subramanyam~~ ✓
2. Ch. Kulkarni Gandhi
- 3.
4. J. A. T. Padmaja
5. M. S. Jey